



## **Zionsville Architectural Review Committee - Meeting Minutes**

**Location: Virtual and In-Person**

Meeting Date: Wednesday May 17, 2023 | 08:00AM

### **ATTENDEES:**

#### **Committee Members Present:**

- Todd Rottmann
- David Rausch
- Mike Billig
- Steve Freeland
- Tom Casalini
- Carol Mullet
- Justin Wagoner
- Cara Weber

#### **Committee Members Absent:**

- None

#### **Others Present:**

- Zach Lutz, Town of Zionsville
- Owen Young, Town of Zionsville
- Mike Dale, Town of Zionsville

Chairman Todd Rottmann opened the meeting at 8:07 am. A Quorum was present.

### **MEETING AGENDA:**

The proposed agenda was presented by Chairman Rottman

- Motion to adopt: Freeland
- Second: Casalini
- Approved : 8-0

### **PRIOR MINUTES:**

Minutes of 10 January 2023 were reviewed:

- Motion to adopt: Freeland
- Second: Casalini
- Approved 8-0

Minutes of 11 April 2023 were reviewed:

- Motion to adopt: Mullet
- Second: Freeland
- Approved 8-0



### **REPORTS:**

1. The ZARC Financials:
  - a. Todd Rottman confirmed the 2023 program grant allocation is \$60,000. At this time, there are no new applications pending beyond the Topsy Mermaid renewal.
  - b. No new updates from town staff

### **OLD BUSINESS:**

1. Topsy Mermaid update
  - Todd Rottmann provided overview of the updated façade grant renewal request, pursuant to prior meeting presentations and expiration of the previously approved, expired, grant.
2. (David Rausch recused himself from the meeting)
  - On behalf of Shari Jenkins and Greg Merrell, David Rausch offered the following update
    - i. The renewal application was presented by David Rausch. Project details were summarized including documented contractor costs.
    - ii. Chairman Rottman indicated prior meetings include additional project discussion
    - iii. Additional validated construction costs and additional scope items
    - iv. The renewal grant is requested at \$42,402. Updated and confirmed costs from the contractor are included in the packet.
    - v. On behalf of the building owner, Greg Merrell, and operator, Shari Jenkins, who have made a strong commitment to this Main Street property, Rausch thanked the town for its support of the project.
    - vi. With a quorum present:
      1. Motion to approve; Tom Casalini
      2. Second: Cara Weber
      3. Approved: 7-0

(Rausch rejoined meeting)

3. Zionsville Business District update.
  - Tom Casalini reported Duke inquiry in process to replace sodium lights with 3000K led lighting

### **NEW BUSINESS**

None

### **MOTION TO ADJOURN**

Motion to adopt: Casalini

Second: Freeland

Approved 8-0

### **NEXT MEETING:**

The next meeting is scheduled for 8:00am, Tuesday, June 13, 2023.

With no further business, the meeting was adjourned at 8:21 am

Respectfully submitted,

David Rausch, AIA LEED AP  
Secretary