



ZIONSVILLE
PARKS & RECREATION

Zionsville Board of Parks & Recreation

Meeting Minutes

For

Wednesday, February 8, 2023

At 7:00 P.M. EST

ONSITE MEETING

1100 West Oak Street

In Attendance: John Stehr, President, Jill Pack, Vice President, John Salewicz, Secretary,
Sarah Moore, Kris Barksdale, Ryan Cambridge

Absent: Coralie Palmer

Staff attending: Amy Nooning, Attorney,
Jarod Logsdon, Superintendent of Parks & Recreation
Chris Flanagan, Director of Maintenance
Mindy Murdock, Director of Parks Programming

OPENING

Call to Order/Roll Call

Stehr All right, we're going to go ahead and call to order the meeting of the
Zionsville Board of Parks and Recreation for Wednesday, February 8th.
We'll take roll. Vice President, Jill Pack?

Pack Here.

Stehr Secretary, John Salewicz?

Salewicz Here.

Stehr Board member, Sarah Moore?

Moore Here.

Stehr Kris Barksdale?

Barksdale Here.

Stehr Ryan Cambridge?

Cambridge Here.

Stehr All right, we have six people present tonight. We have a quorum and we will continue.

Approval of the January 11, 2023 Minutes

The first item on the agenda is the approval of the January 11th minutes. Has everyone had a chance to take a look at the minutes from January 11th?

Cambridge Yes.

Stehr Does anybody have any questions or concerns? Can I have a motion to approve the minutes as presented?

Cambridge So moved.

Stehr Do we have a second?

Moore Second.

Stehr Ryan Cambridge makes the motion. Sarah Moore seconds. All in favor say aye.

All Aye.

Stehr All opposed?
[No response]

Let the record show that that passes unanimously.

Public Presentations/Comments

All right, the next item on the agenda is Public Presentations and Comments. We are going to have a public hearing later on the Carpenter Nature Preserve issue so if anybody has any comments on something not related to the Carpenter Nature Preserve, now would be the time to come up and speak. Is there anybody who has any public comments? Yes?

Hypes Rick Hypes.

Stehr Rick, come on over to the podium. And please give us your name and address please.

Hypes Richard Hypes, 9150 East 600 South, Zionsville. Jarod, last year you had the meeting after Winterfest.

Stehr Rick, can you speak into the mic?

Hypes Oh.

Stehr We can't hear you.

Hypes I'm just asking – last year after Winterfest we had –

Logsdon **5:01 inaudible off microphone.**

Hypes Yeah, we and he said it was \$6.12, I believe, per Town resident. I just wondered what '22 cost us?

Stehr All right, well we're going to get to that later. We're going to have a presentation on the Winterfest.

Hypes Oh, okay. I'm sorry. I thought it was already been done since we did it in January last year.

Stehr No, they were still putting together the numbers. We'll have that tonight.

Hypes Oh, right then.

Pathways Committee Update

Stehr Okay, anybody else? All right, then we'll continue along with the agenda here. The next item is the Pathways Committee Update. Sarah Moore is our liaison to the Pathways Committee. Apparently there's not been a meeting since our last meeting but you do have some news to share.

Moore Okay, so I will be leaving the Parks Board and the Pathways Committee as of the end of March, March 31st and so we are finding, we have found a replacement for the Pathways Committee and that will be Kris Barksdale

and I will be going with her to the next upcoming Pathways Committee so that we can get her acclimated to the work.

Stehr Okay, terrific. Thank you. All right, the next item on the agenda. We're moving into the Staff Reports and we'll start with our Superintendent, Jarod Logsdon. Jarod.

Staff Reports

Logsdon Thank you, John. Just one item to highlight from the Superintendent Report. Just an update on the 5-Year Master Plan. So those initial findings, as you recall, were presented to this body as well as the Town Council. So that document in its draft form is now before the DNR who will review it and provide suggestions and comments. Once those comments are received back, it will go before this Board, Plan Commission and then the Town Council for final adoption. So I just wanted to let you know kind of the tail end of that process for getting it adopted into our Comprehensive Plan and that is all from the Superintendent Report.

Stehr All right, the next item on the agenda is the Director of Maintenance Services. Chris Flanagan stepping to the microphone. Hey Chris.

Flanagan Good evening. Alrighty so for January staffing reports we welcomed two part-time Maintenance Technicians. Ian started on the 10th and Jacob started on the 26th. Staff used 36 hours of paid time off and there were 32 hours of administrative leave. We had one instance of graffiti at Overlay-Worman Park. It only took about 1½ man hours to get that repaired. Our Team Leader, Will, has been spending his time over the last few weeks helping train the new part-time techs on their rounds and their routine duties and overall getting them acclimated to their new positions. I'm happy to say they're both doing very well. Most of the month of January was really spent handling snow and ice ordinances since we did get a few winter storms and that kind of slowed us down on our Mulberry Fields Winterfest breakdown. Between weather and needing to wait on equipment that we can use from Streets that's kind of stunted us but we've had a turn recently and the crews are making good progress on that again.

Other than that, outside of snow and ice ordinances, we really spent a lot of time clearing fallen trees in Overlay-Worman, Starkey, we had a couple at Heritage, I believe it was and along the Big 4 Rail Trail and then we also did some dump, we cleaned up some dumpling, dumping that had occurred at Overlay-Worman Park as well and at Elm Street Green one of our technicians had to spend about an entire day cleaning up those little

orbeez, the water orbeez beads that you see. There must've been a party out there or something. They were scattered in piles everywhere. It took about the majority of a day. Other than that, that's really about it.

Stehr Anybody have any questions for Chris? Comments? All right, thank you Chris.

Flanagan Thank you very much.

Stehr Okay, the next item on the agenda is Director of Recreation Services, Mindy Murdock.

Murdock Good evening everyone. So January we're, we're kicking off 2023 with some fun and actually very busy, very busy January. We had over 1,200 people walk through the Nature Center so that's not too bad for January when the weather wasn't always the best. Just a couple highlights for some of the programming – we started our Indiana Master Naturalist. Actually started at the end of January so that first class we had 28 of the 30 participants but it is a full class and it will go until early May. So, everyone seemed to enjoy the, the first presentation and the next one is actually they're talking with birds with Brian from Wildbirds Unlimited who is going to be presenting so, so it's nice to get to see that and something new and different and we're learning things as we go along with that one.

Another highlight is we started with our partnership with Boys & Girls Club actually offering programming during the day at the Boys & Girls Club. So Wendy has started her, she had her little sprouts in January as well as some this, this month is some pickleball, indoor pickleball introductions and her little junior yogis are also meeting there so so far it's been working as a great partnership. It's nice to have a place to go in addition to the library because we utilize that quite a bit as well but so that we can do some programming even in the winter months.

And then we had our second Zionsville puzzle swap. So we had 162 people walk through the, the swap this year. We more than doubled the number of puzzles. We actually had 656 puzzles that we put out. Last year was a little over 300 but everyone had a blast and I think people are starting to put it on their calendar for next year so we will definitely do that one again.

We also, the big one for January was me and the staff sat down, we planned out all of our spring activities so there's over 70 various programs

and events including party in the park and Greenfest for this spring and so those will be going out on Friday, actually we just sent the activity guide to the printer so they'll be going out email and then we'll have the print materials available for people to pick up. And then in addition to that, we sat down and we planned out our camps and so we have 16 camps this year, similar to last year, a little bit different though that we have more week-long camps that we're offering as well as we will be doing an Indiana Master Naturalist Junior camp towards the end of summer, so some different highlights. But unless you guys have any questions, that's it.

Stehr It says here partially funded by the Optimist Club?

Murdock Yes. The Optimist Club did provide, they're covering half the cost so that the, because the way the Indiana Master Naturalist is, that camp is actually twice as long as our normal camps and so they're covering half the cost so it will cost the same as our regular camps for the, the kids to attend so.

Stehr They've become a good partner, the Optimist Club.

Murdock Yes.

Stehr And we, we appreciate them and, and also you didn't mention here what's also on the list is that you and Rachel were selected to present in the National Association for Interpretation Regional Conference.

Murdock We did. I was going to bring that up in March when we actually do talk so.

Stehr Oh okay, okay.

Murdock But yes, both Rachel and I will be presenting at the regional NAI and we actually found out yesterday Rachel and I had nominated Siera for the NAI New Interpreter Award and she actually won that award so she will be receiving that award in March so we'll have highlights for that one. I'll have some pictures hopefully.

Stehr That's a bit of a feather in our cap. I think that's nice.

Murdock That's right.

Stehr All right. Thank you. Anybody have any questions or comments for Mindy?

Salewicz Thank you.

Stehr All right, thank you Mindy. All right, the next item on the agenda is the golf course. I see that Mike is not in the house but Jarod is and I think there's just a short report on the golf course right now, right?

Logsdon Yep, short report on the golf course. So far this season in the report you saw that there was 20 season passes sold. As of today that is up to 33 so, anticipating potentially a record year on season passes and we are anticipating an early to mid-March opening for the course as well. So everything's looking good for this season.

Stehr What a wonderful world that would be if that takes place. Thank you Jarod. All right, any questions on the golf course real quick? No? We good? Okay.

Next item on the agenda – our attorney, Parks Attorney Report. Amy.

Nooning Sure. I've been working regularly with Jarod on a number of items but I don't have anything in particular to comment on outside of the items that we're going to be addressing later on in the meeting for New Business and –

Stehr Okay.

Nooning Old Business.

Public Hearing
Declaratory Resolution & Bonds for Carpenter Nature Preserve

Stehr Great. No attorney questions I take it? No? Okay. All right, let's move on then to New Business and the first item in New Business is the first public hearing on the Declaratory Resolution and Bonds for Carpenter Nature Preserve. We're going to have two public hearings tonight relative to the Carpenter Nature Preserve and our legal counsel, Amy, is going to explain what this means, what the first one means, and then the reason that we're holding this hearing tonight.

Nooning Sure, yes. So, John will open the first public hearing and the first one is to receive comment on the Declaratory Resolution for the Carpenter Nature Preserve project which was approved by the Park Board at your last January 18th Park Board meeting and the issuance of the bonds for the Carpenter Nature Preserve project.

Stehr Okay. All right, here are the rules. If you wish to speak, we're going to ask you to come to the microphone. You give us your name and address. You'll have three minutes to make a statement. If you have any questions, we can address those after everyone speaks. We're not going to get into a back and forth during the times of the presentations. So, do we have anybody in the audience tonight that would like to come up and speak in the first public hearing, that one being on the Declaratory Resolution and Bonds for the Carpenter Nature Preserve? It appears we have no one. There's no one online that wants to speak? Okay, so apparently we have no one wanting to come up and make a statement so we just close that out Amy? Is that what we do?

Nooning Yes.

Public Hearing
Additional Appropriation for Carpenter Nature Preserve

Stehr Okay, we're going to close out the hearing on the Declaratory Resolution and Bonds for the Carpenter Nature Preserve. All right, also tonight, for the record, the second public hearing is on the Additional Appropriation for the Carpenter Nature Preserve Bond and, once again, Amy will explain what that is all about.

Nooning Yes. So this, this second public hearing tonight is on an Appropriation Resolution for the bond funds. So this is handling the appropriation so that you're giving the authority to spend those bond funds when they come in.

Stehr Okay. Anybody from the public wish to make a statement tonight concerning the Additional Appropriation for the Carpenter Nature Preserve bond? Okay, no one is stepping forward. We have no one online so we will now close out that hearing on the Additional Appropriation for the Carpenter Nature Preserve Bond.

All right, let's continue on with the agenda then unless anybody has any comments or any thoughts on that?

Logsdon We do have a couple of items to vote on after the public hearings closed on those two items.

Stehr Okay.

Logsdon So the first is following the public hearing to entertain a motion to confirm the Resolution associated with the Declaratory Resolution. So, confirming that we declared that.

Stehr So what, what do we need to do, Amy? Do we need to –

Salewicz I'll make a motion to confirm.

Cambridge Second.

Stehr Okay, John Salewicz makes a motion. Was that Ryan that seconded that? Ryan Cambridge seconds. Let's take a roll call vote. Jill Pack?

Pack Aye.

Stehr John Salewicz?

Salewicz Aye.

Stehr Sarah Moore?

Moore Aye.

Stehr Kris Barksdale?

Barksdale Aye.

Stehr Ryan Cambridge?

Cambridge Aye.

Stehr And I say aye as well. Passes unanimously.

Nooning Resolution 2023-3 is the Confirmatory Resolution. And we have our bond counsel here tonight too. Heather James is there in case anybody has any questions for her. She would be the expert on –

Stehr Okay.

Nooning This resolution.

Logsdon The, the second item after the first public hearing was the consideration of a final bond resolution outlining the parameters of the Carpenter Nature

Preserve bond request and that is for \$5.5 million, a portion of that to be utilized for capitalized interest and the remaining funds to be used for the acquisition and development of that property. So we'd like to request that you entertain a motion to approve those final bond resolution.

Stehr Okay, before we do that does anybody want to ask any questions to Heather while she's here? She came all the way out here tonight in the rain. Everybody feels comfortable? Okay. Do we have a, a motion?

Salewicz Exactly.

Stehr Do we have a motion to –

Salewicz I make a motion to –

Pack Go ahead, I'll second.

Salewicz I'll make the motion to – what's the?

Nooning This is Resolution 2023-4, the Final Bond Resolution.

Salewicz I'll make a motion for Resolution 2023-4 Final Bond Resolution for the Carpenter Nature Preserve.

Stehr Okay, John Salewicz makes a motion.

Pack I will second that.

Stehr Jill Pack seconds that. Let's take a roll call vote. Jill Pack?

Pack Aye.

Stehr John Salewicz?

Salewicz Aye.

Stehr Sarah Moore?

Moore Aye.

Stehr Kris Barksdale?

Barksdale Aye.

Stehr Ryan Cambridge?

Cambridge Aye.

Stehr And I say aye as well. All right, now we're ready to move on.

Logsdon Nope. Finally one –

Stehr We're not? We have one more thing to do. Okay.

Logsdon Last item – this is in regards to the public hearing on the additional appropriation –

Stehr Oh, okay.

Logsdon So this would be Resolution 2023-5, correct?

Nooning Yes.

Logsdon The Resolution of the Parks and Rec District of appropriating the proceeds of the Park District Bond. So this is to allow the additional appropriation of these funds when it comes time for the, the sale of the bonds.

Stehr Okay. Do we have a motion to accept Resolution 2023-5?

Moore I'll make a motion.

Stehr Sarah Moore makes the motion.

Cambridge Second.

Stehr Ryan Cambridge seconds. Let's take a vote. Jill Pack?

Pack Aye.

Stehr John Salewicz?

Salewicz Aye.

Stehr Sarah Moore?

Moore Aye.

Stehr Kris Barksdale?

Barksdale Aye.

Stehr Ryan Cambridge?

Cambridge Aye.

Stehr I say aye as well making it unanimous.

Nooning And we do all need to sign all three of these resolutions before you leave tonight.

Stehr Okay.

Pack All right.

Stehr All right. So we have wrapped up our work tonight on the Carpenter Nature Preserve bonding questions. Heather, are you comfortable that we've done all the right things?

James You did the best job ever.

Ecological Services 2023

Stehr Great. Thank you. All right, the next item under New Business is Ecological Services 2023. Jarod.

Logsdon For years the, the Parks Department has been partnering with Ecologic in our parks system to restore our native plantings, reestablish habitat and maintain invasive species. This year we are looking to continue some of those contracts while also remembering that we now have a Natural Resource Technician position which is moving some of this maintenance and care in-house, so truly allowing us to have more resources in-house for the addressing of invasive species and habitat restoration while still utilizing the professional services of Ecologic. So before you tonight are four contracts. The first is for the year-round routine maintenance. It'll be quarterly visits at Elm Street and that is to maintain those prairie plantings that you'll see within the center of the park as well as the hillside. That contract for the year is \$7,580.53.

The next contract would be for Mulberry Fields and this, again, is those planted prairie sections near the parking lot and behind to the north of the splash pad. For the contract for four quarterly, quarterly visits totaling four for Mulberry Fields that is \$7,430.77.

We also have a contract for Overlay-Worman Park. Last year as we were beginning to open up Overlay-Worman for the community, we noticed a large population of poison hemlock in the park so this is a very nasty, invasive species that can actually agitate the skin quite well as well as it's got the name poison inside of its name so, obviously, not good to ingest. So this would be for the professional services for eradicating that around our mountain bike trails and so that would be treatments here in the spring and then there will be follow-up seasons to combat that before it really comes up and starts to bloom. So this would be a multi-year project but this would be the first stab at that. So, for Overlay-Worman Park this year's Ecological contract would be for \$5,692.64.

And, finally, a success story at Zion Nature Sanctuary. After years of working with Ecologic in that park, we have a very firm foothold on the pond and surrounding areas concerning natives so – and the eradication of invasives. So with this contract we have the opportunity to kind of focus more on those wooded areas removing honeysuckle and other species and taking back more of the park now that we kind of have that foothold immediately around the pond which we program the most. So, this is, this is progress in the fight against invasives and, and reclaiming our, our parklands. So for that contract, since it'll be slightly lighter for those four visits, that will be \$2,269.26 all in total for these four contracts for the year would be \$22,973.20 and within the 2023 budgeting cycle we did anticipate \$25,000 in expenditures so slightly below that. And, again, these services maintain those native plantings, remove natives if there is a monoculture happening and, and make sure we have a nice biodiversity within those plantings and then most importantly remove those invasive species that take back those spaces once they get established. Happy to answer any questions.

Stehr

How, how does this compare with our costs last year for Ecologic?

Logsdon

I believe we were closer to \$28,000 last year. So, again, as we have that Natural Resource Technician and also we're looking to explore a Natural Resource Technician internship this year, allowing more of that work to be done in-house year-round can continue to reduce these contracts.

Salewicz Is that the, they doing the Rail, around the Rail Trail? Those are just special projects we do? Because I know we did something last year on the north side so.

Logsdon There, there's more than enough work to be done. So, we're continuing that progress so, for instance, Heritage Trail Park normally is a contract within, that we continue every year. This year we're moving the maintenance of those planted areas in-house. So that's our first big step of taking over a contract. Now concerning the Rail Trail, we're kind of waiting until phase 1 or the widening is done to see how much improvement they make knocking out our invasives –

Salewicz Uh huh –

Logsdon And then we'll follow up behind that momentum.

Salewicz Okay.

Stehr Anybody have anything else? Amy, can we approve these all in one fell swoop or do we have to take four different votes?

Nooning You can approve them altogether.

Stehr Okay. All right, if that's the case, I'll make a motion then that we will approve the Ecologic contracts, the four Ecologic contracts to work on our park properties this summer. Do I have a second?

Cambridge Second.

Stehr Ryan? Ryan Cambridge seconds. Let's go ahead and take a vote. Jill Pack?

Pack Aye.

Stehr John Salewicz?

Salewicz Aye.

Stehr Sarah Moore?

Moore Aye.

Stehr Kris Barksdale?

Barksdale Aye.

Stehr Ryan Cambridge?

Cambridge Aye.

Stehr And I say aye as well making that unanimous. Thank you, Jarod.

Logsdon Thank you.

Stehr All right, the next item is Public Art.

Public Art Donation

Logsdon So with the, the gift from the Community Foundation of Boone County last year allowing us to create two murals in Zionsville, we continued on that momentum of adding arts and culture into our park system both in-house with our butterfly trail which was the inspired idea of Mindy as well as just having new projects which create new canvases for future art. So, we were approached by an artist, who wishes to remain anonymous, wishing to donate an installation to our park system. After discussing the scope of what they were willing to donate to the park system, the trailhead seemed like a perfect fit for this item so I will pull that up on the screen here. Again, this is a rough interpretation of what the final product will be but I'll explain it a little more.

Okay, so I'm hoping that's up on the screens then? All right, so what we're looking at on the left is our trailhead facility. You'll notice the X square up there will be the restroom facility and obviously the parking lot is easy to delineate and that circle to the south in the photo is the roundabout which will be utilized for parking. So that inner radius of the roundabout is 18 feet and the proposed project is what you see on the right side of this photo. So, it will be a large column 12 to 14 feet tall from the center of that roundabout with 8-foot wings that actually rotate. So this will resemble that of an eagle and be able to actually modulate with the wind. So we do have two short videos I'll show you kind of highlighting what those wings could do. So imagine 12 to 14 feet up in the air as the wind is blowing this installation would actually move with the, the, the wind creating a, a, a flying pattern, if you will, and just a, just a nice accent to our trailhead and giving it something special. So this is being engineered and revised with a structural engineer to ensure that it can maintain the capacities of our anticipated winds and also be sturdy enough

on that pole up in the air. So I have one more quick video. And this just kind of shows the full range of what we'd anticipate. So, there'd be two of these wings, one on each side, able, able to move along with the wind. So there's kind of closer to the full range of motion that we'd anticipate with that.

So this, this artist is not asking for any compensation, simply if we would be wishing to accept this into our park system. If not, he would find a, a buyer for it in the art world. So, kind of a fantastic opportunity for our park system.

- Stehr What would be the cash value of something like this?
- Logsdon Umm, I mean it's made of steel. I would think it would be in the tens of thousands.
- Cambridge Yeah, it would be tough to get it for anything less than that.
- Stehr And did, did you ask about illuminating it?
- Cambridge No, it was from the crowd but that's a great thought.
- Stehr Is it going to be illuminated at night?
- Logsdon That will be a change order later to talk about if accepted.
- Stehr But as it is now it's not, it's not planned to be illuminated at night?
- Logsdon If we accept the donation there, there is a plan to install electric underneath it that would allow for lighting it at night.
- Stehr Okay.
- Pack The artist is not donating lights.
- Stehr No, I understand. I understand that okay.
- Logsdon Wanted to put the cart after the horse.
- Stehr I understand.
- Moore So, I know the artist is anonymous. Are they going to remain anonymous after it's installed?

Logsdon That is their desire, yes.

Moore Okay.

Logsdon So simply just wanting to add this to our park system and bring that much more character to it.

Stehr Is it a Zionsville person?

Logsdon It is. It's a Zionsville resident. They first reached out to the Cultural District who got them in touch with me and they kind of wanted to ask what our themes might be, what might fit in our park system and, obviously, we deferred to nature, Eagle Creek and things like that and this was the concept that was presented after that. So, above and beyond what I would have anticipated.

Pack I have one question about the, the placement of it – the location with, in the middle of a roundabout –

Logsdon Uh huh –

Pack And it just, it's just a roundabout that's only accessible from the parking lot, is that correct?

Logsdon Correct, yes.

Pack Okay.

Logsdon And still waiting to hear back from the Fire Department concerning emergency services –

Pack Okay.

Logsdon But we don't anticipate a conflict with that either.

Pack I just picture the roundabout up at –

Logsdon Oh, yeah.

Pack At Bloor that keeps getting driven through.

Logsdon Yeah, nope. This will be isolated as from that earlier picture. It is the destination of our private parking lot off Zionsville Road.

Pack Okay.

Moore Do you know who the artist is?

Logsdon I do, yes.

Moore Okay. Any red flags?

Logsdon No, the fact that they're doing their homework and doing the calculations for wind, wind load and other things is very comforting. They're working with a structural engineer right now on the base so I think we are going to have a very solid project or product –

Moore Okay.

Logsdon That is safe for the community and will last for years.

Moore And I also mean with the artist themselves it's fine to remain anonymous but people will know and is it somebody that is controversial in any way?

Logsdon No.

Moore Okay.

Logsdon They just came out of the woodwork.

Moore All right.

Logsdon I haven't seen a headline.

Stehr And one thing that occurs to me and maybe Amy you can speak to this – what kind of liability do we have if the wind is greater than we think it is and a piece of this breaks off and injures somebody or damages some cars or property?

Nooning Right –

Stehr Are, are we taking on extra liability because of something like this?

Nooning We are. I mean it would become the Town park's property. We would have to add it to our insurance and make sure that our insurance covers it and then it would cover any liability stemming from it just as our insurance covers other liabilities but we would need to make that step to make sure that the agent adds this to our clause.

Stehr Yeah, yeah. And, and there is some engineering to give us some – you okay?

Pack Yes, I swallowed wrong.

Stehr There would be some engineering done to give us some reasonable assurance that –

Logsdon Yes.

Stehr This is going to be a safe structure?

Logsdon Absolutely, yeah. We wouldn't accept it if we didn't have that certainly.

Stehr Okay.

Cambridge Jarod, can you tell me more about – this is an odd question but the pole that it sits on? Like is it just a –

Logsdon Steel.

Cambridge Steel pole?

Logsdon Steel pole that would be, have a, have a concrete footer and, again, that would be engineered so that the concrete footer is large enough to accommodate the, the structure and how that might sway in the wind.

Cambridge I mean the intent with the height proposed is to get access to that wind or?

Logsdon I think it was so that there's minimal risk – one of the things I mentioned when the concept came was to make sure it's high enough off the ground that those that wish to touch it –

Cambridge Sure –

Logsdon Aren't going to be able to very easily so. But there's no risk of those wings coming down, coming into contact with someone that might venture

into that roundabout which we wouldn't want to encourage anyways being a traffic roundabout.

- Stehr If, if we approve this tonight is this our last shot at this?
- Logsdon No, I think we could simply move forward but at any point in the process we could stop. And, again, we did mention that, the contingency that we don't accept it and that's when he mentioned he would just sell it so.
- Barksdale Would it get added to like a list of things you regularly maintain or –
- Logsdon Absolutely.
- Barksdale To make sure it's safe still?
- Logsdon Yep. So part of our regular park inspections, every bolt, every moving part would be inspected.
- Cambridge And the donation is an in-kind donation of the material art but not of the installation of it?
- Logsdon Correct, yep. So there would be some –
- Cambridge I suppose that's the cart after the horse.
- Logsdon That, that would be a subsequent change order for that concrete footing that would accommodate that. Essentially the change order for the pedestal that it would sit in and at the time of creation of that pedestal it would be installed.
- Stehr We don't anticipate that would be a big cost though, right?
- Logsdon No. It's being owner provided it would be the labor but that shouldn't be – very nominal.
- Stehr Okay.
- Cambridge And then you mentioned the lighting as well as an, an additional change order?
- Logsdon Yeah, so we'll discuss that later in the agenda.
- Cambridge Okay.

Stehr All right, anybody have any more questions? Would anyone like to make a motion that we – what, what’s the motion that we would accept it or that we would take the first step toward accepting it?

Logsdon Accept the, the donation contingent on certification of its structural integrity and costs associated with installation I think would be fair.

Stehr All right. Would anybody like to make that motion?

Moore I’ll make that motion.

Pack I will second it.

Stehr Do you want to say it or do you want –

Moore The motion that we accept the donation of the sculpture with all the caveats that were mentioned.

Stehr Okay. Sarah Moore makes the motion to accept the sculpture based on the, contingent upon the caveats mentioned. Jill Pack seconds and now let’s take a vote. Jill Pack?

Pack Aye.

Stehr John Salewicz?

Salewicz Aye.

Stehr Sarah Moore?

Moore Aye.

Stehr Kris Barksdale?

Barksdale Aye.

Stehr Ryan Cambridge?

Cambridge Aye.

Stehr And I say aye as well. All right, it passes unanimously.

Winterfest 2022 Review

All right, the next item on the agenda is the Winterfest 2022 Review. Jarod, you want to get us started there?

Logsdon

Yes. One second here. I'm booting up a very brief presentation to accompany this. So this is the second year of the Winterfest celebration which transforms Mulberry Fields in December when there's limited use around our park system into an activated park with an ice rink, community celebration, showcases and events throughout the month. So how did we get to Winterfest? Well, it all began with our 2021 Program Study. From that study we were able to ask the community what most they wanted to see in their parks and recreation system, specifically in our recreation branch. So, Zionsville parks have a strong history of natural education but we knew there was a hunger for of that traditional recreation side and this study suspected just to that hypothesis. So among that 2021 Study, we developed the Recreation Coordinator position which was able to implement more traditional recreation programs, we had our introduction to pickleball and many other activities throughout the year infusing fitness, wellness, culture and arts into our park system while we still continue that strong tradition of nature education.

So from the study, the items most requested by our community both in the SurveyMonkey study as well as the statistically valid ETC study, were outdoor events, the second being outdoor recreation, the third fitness and wellness and finally cultural performances. And as we look over to the graph on the left of the screen, the top priorities for investment for our programs based on the priority investment rating that was established within the report were also outdoor events, fitness and wellness and outdoor recreation. So from this plan, not only did we begin to branch out in our recreation division of our programming but we also decided to tackle our first large community event with Winterfest activating at a time when there's limited things to do outside and providing opportunity for our community to reconnect as we began to emerge from the pandemic.

So Winterfest was created for the past two years and has ran in Mulberry Fields as I mentioned but it is not only an ice rink, there's also community events that are free to attend, there's celebrities like Santa Claus or the Indy Fuel mascot that stopped by and other programming to keep people coming back all month long.

So this year at the rink we did have 4,649 skaters attend in the four weeks that the rink was open. Now, unfortunately, we did have six dates that

were heavily impacted by inclement weather. Central Indiana Decembers it's either going to be snow and below zero or it's going to be rain and in the 60s and in our two years of this program, we've experienced both now. So certainly there are some variables that are beyond our control but there are several lessons that we learned in the first year that we were able to implement for this year including the tents which we were able to house our operations and provide more warming for our guests as well as upgraded facilities in our restroom facilities so we had a heated trailer that was very much welcomed and a slightly larger rink.

But, again, this is more than just an ice rink. This is also an opportunity for our community to come together. So among the community showcases which took place on our stage, we had over 2,800 attendees enjoy those performances, performers among the likes of Bach to Rock, the Glee Club, Social Distance, Expressenz Dance Company and the Pleasant View Elementary cast of the Frozen Jr. play. So, again, just an opportunity for our, our community to gather free of charge and enjoy events and programming.

And back to our programming, it began with the Frozen Fête ball and extended throughout the season with themed nights at the rink like our Stranger theme, Stranger Things theme night, visits from celebrities, Santa Claus, reindeer and the Indy Fuel as well as an opportunity for our community to meet the Town employees that make our community run both with visits from our Fire Department as well as the Meet the Town event which hosted a fun rivalry between our Police and our Fire of who could show up in more support. We also had our first Maker's Mart which had an astounding attendance with – I cannot remember the number of vendors that we had this year but after, afterwards, after the market we did connect with those vendors and they were very happy with the turnout as well as that was one of the most identified things in the 2022 follow-up survey was that they really appreciated the market and would like to see more of those in subsequent years.

So the financials of the event: Our expenses the Prime contract was \$230,726.63 and our subsequent contracts – this is the restrooms, the forklifts, the lighting, the tent rentals – that was \$62,125.78 for a grand total of \$292,852.41. Now from the revenue side of things, our ice rink with those six days dampened, did produce \$66,606, our programming was able to bring in \$12,316 and our sponsorships brought in \$15,000 in cash and \$5,000 in-kind. So, among those operational costs, the cost recovery of the event itself was 32% and just utilizing days immediately directly, immediately next to the dates that were impacted by weather we

can estimate that we missed out on about \$13,795 in revenue which would've been more revenue than last year's operations.

So where did these funds come from? The 32% cost recovery is obviously funds created this year and the majority of the deficit came from our cash reserves within our Fund 211 Programming Fund so that is throughout the year as program fees come in, those revenues are collected and then repurposed for programs. So of the General Fund, so this project, this program is subsidized at this time from those as well, it was about \$6.42 this year per resident, sorry. But, again, speaking of that program –

Stehr Hold – let's, let's hold on one second before we move on from the revenue and expenses. I think the elephant in the room is the payment that was misdirected to Ice America and I know that Amy has a comment to make about that tonight.

Nooning Yes, sure. The Park Board has an agreement with Ice America to operate the ice-skating rink at Winterfest and the Park Board authorizes and makes payments to Ice America for their services pursuant to that agreement. Regarding the November 2022 payment, the Town previously received an email from Scott Williams who's the founder and CEO of Ice America, directing the Town to make payment via electronic transfer. The email originated from Mr. Williams' official Ice America email account. The email also copied another Ice America employee on that email. The Town had no reason to suspect any fraud with the email instructions coming from Mr. Williams' Ice America email account. When the Town was made aware of the potential fraud with Mr. Williams' email, the Town took diligent steps to address the matter offering to work with Ice America. The Town filed a complaint with the FBI and with the Town's bank. The Town has also been cooperating with the Zionsville Police Department and has provided information at the request of the Indiana State Police so this is an ongoing investigation. In anticipation of any potential litigation involving this matter, we're limiting public comments about this and may in the future have a need to schedule an executive session if the Board needs to discuss further or in more detail.

Stehr Obviously a very highly vetted statement. You, you don't want to entertain any further discussion about that in this meeting?

Nooning Not in this meeting. I think that that would be more appropriate in executive session.

Stehr

Okay, so the statement stands on its own. All right, Jarod, you want to continue?

Logsdon

So where those cash reserves came that paid for the majority of that deficit, that is from our Recreation Programming Fund. So throughout the year there are a plethora of programs that are within that fund and if you'll recall, early 2021 we discussed the methodology for creating a sustainable programming fund that can stand on its own. So, increasing our cost recovery in some programs while still continuing to provide free and accessible programs to the community as well. So, it's, it's a balancing act. So, among a few of those items that do support the Recreation Program Fund, we have our garden plot program which has minimal overhead so that is able to operate as a positive, our shelter reservations which truly just have soft costs associated with maintenance and the installation of those signs for each reservation. So, last year with over 250 shelter reservations, that program brought in \$10,000 which immediately goes into our recreation programming as well as we have our nature programming which, as I mentioned, has been the backbone of our park system for years charging very few fees, mainly to organized groups and classrooms for their programming and then retaining those fees for future programs. We have our special events which Winterfest is one of them but we also Barns & Brews and that portfolio will continue to expand as well as we identify new opportunities to enhance the wellness of our community.

As I mentioned, in 2021, 2022 we began the recreational programming side of our department so within 2022 the recreation side was able to bring in \$12,685 on its own so that is a collection of pickleball fees, that's Barns & Brews, that's Winterfest programming separate from the ice rink and other items like that. Our summer camps have been the strong backbone of our summer programming for many years. The nature side of our summer camps brought in \$6,709 and our recreation side I think it was – sorry, I didn't write that one down but I'm pretty sure it was around \$6,000. Sorry, Nature Center was \$6,000, recreation was around \$4,000. And finally, our dog park – those funds go into Fund 211 but are primarily for the maintenance and upkeep of the dog park and then our grants and sponsorships. Every year we have successfully received grants to assist with our programming and operations and over the past two years we have greatly increased our sponsorship presence in the community in 2022 bringing in over \$23,000 in sponsorships for our programming. So all of these together work to provide free and minimal fee programming for our community and these are the majority of the funds that supported the deficit of Winterfest for this year.

So, obviously, our goal is for Winterfest not to be a detriment to this fund but in turn work towards a more sustainable cost recovery model as well as potentially breaking even and then being a generator for our programming community and there are steps that we can take towards that goal. So in 2023 if we move forward with the Winterfest event, a contract will be before you in the subsequent months. We have the opportunity to move operations in-house. So for the past two years we have been reliant on outside contractors to not only supply the equipment of the ice rink, but also the operations and that's ticket booth as well as enforcement of rules on the ice. After two years of watching this program grow, we can competently work among the community of Parks and Rec individuals around the country to find the best practices for operations of the rink as well as the institutional knowledge we've gained talking with Ice America over the past two years, our patrons as well as working with the chiller and other equipment. So we are confident after this season, Mindy, Chris and I spoke and are happy to move those operations in-house. We do have within our budget a part-time line that can accommodate that additional staffing that'll be required for manning the ticket booth as well as maintaining the functionality of the event.

Also, if we move the operations in-house, we will be able to reduce the processing fees associated with Winterfest. So, those revenues I showed you were the net revenue and not the gross. So, every transaction that was held within Winterfest had, obviously, a fee associated with it with processing that payment. That fee is larger than what our MyRec established fee is for our programs so we would also be able to save a little bit on the revenue coming into our facility. By moving operations into our house we anticipate we would be able to save \$70,000 to \$81,000 off of the total cost of the event just like that, obviously, soft costs with staffing and other things like that.

We also would look to move concessions in-house. While those would be limited, we did attempt to establish concessions this year and it was received exceptionally well. Simply having bottles of water, hot coffee and hot chocolate and bags of chips were very welcomed throughout the Winterfest event when we were in between food trucks. So we have enjoyed partnering with the food truck community and we will continue to do that in events in the future but the consistency of a concession stand was one of the highest things recommended as well in the survey at the end of the year.

Beginning to do a little research now that we can look at only renting the equipment rather than equipment and operations, that opens us up to a few other vendors where we could potentially receive these ice rink services in the future. So, speaking with another company, we could receive the equipment for up to 7 weeks at the same rate as anytime lower than 7 weeks and so with those extra three weeks, based on the last two years' revenue, that would be between \$13,000 and \$15,000 a week that we could additionally generate and that's taking the totals or the averages of days before school let out because, again, that would be back when school is in session. So an opportunity to increase our revenue, increase our season without increasing our costs and actually decreasing our costs.

And now that the ice rink is moved in-house, working with our insurance to insure that, obviously, we would have the opportunity to increase the programmings that we could offer. So that would allow us to reduce the cost of our private rentals making that more equitable for groups and community members that want to have birthday parties, work gatherings and, and the like so we're working on that new figure. We also discussed having a reservable area during the event. So if a family wants to have a birthday party but not reserve the whole rink, they could have a dedicated spot for items to come in, secure their stuff and enjoy the rink alongside the public and we would be also able to do what we do best and that is add more programming. Be able to offer ice skating lessons to those that have never put on a pair of skates as well as introduce new and fun programming like broom ball which we have a very eager Recreation Coordinator that would love to tell you all about that activity.

So that is a recap of 2022's Winterfest and how this event could move on in a sustainable manner to become more cost effective for our Programming Fund. Happy to answer any questions. Obviously, this does not commit us to anything tonight. That contract would come at a future time.

Cambridge

I have a question or a comment and a question, I guess, if no one else does. First of all, I think that in, in my experience as a recreation planner or park designer, whatever you want to call me, ice rinks are a tricky one because they're just so expensive to operate and I think that sometimes expectations of cost recovery exceed maybe what is realistic for those sorts of amenities when you don't take into account the, sort of the intrinsic value of sense of place and community building and all those things that happen at those types of events that people, that our residents have vocally said they really love and appreciate so I think as we go forward, and I know I'm new to this Board, but as we go forward talking

about what it looks like next year, I think maybe looking at some best practices for ice rink cost recovery in our region, with our climate and rinks of that size so that we can just make sure that whatever expectations others might have of you beyond this Board are reasonable.

And then second, I guess would be a question is you talked about adding more programming which we're excellent at – you guys do an excellent job at that. When I went through the comments of what people liked the least which then I would use to say what should we work on right next year – almost 30% or so of the comments are kind of related to non-ice activities so places to sit that are warm, concessions, food vendors, market stalls, ambience – placemaking right is what it comes down to to me. I, I was there this year. The rink looked great. I didn't have any issues with the vendor, like it all went fine to me but if you weren't skating there wasn't really much for you to do but be there and watch someone else skate. So as you guys think about next year, I think there's a lot of things that we could do to activate the space that wouldn't cost a lot of money or require a lot of structured programming because you're always, you're already very good at that. So I think look for opportunities maybe for more passive, self-directed place spaced activities in addition to structured programming.

Logsdon

Thank you.

Moore

And I will not probably be here when you vote on the next contract so this is just for whatever it's worth my thoughts and I think because I do, I, I agree with everything that was just said and I think that the reason that we all are looking at the cost and how it stands up to expectations is because each year the plan is that it's going to be revenue neutral and so maybe the idea is to decide if that's really what the goal is or what is the goal here and if it is to be revenue neutral, then I'm hoping there would be more math to support that. Like if we do, because everything that you had mentioned to make it more cost effective for us involves putting more into it. It involves spending more money to make more money and I would want to know say if we did concessions, well how does that really work out? How many concessions would we have to sell to hit a target number and that's got to include the cost of the people, additional people there to sell it and just see more of the details of the math that would make it revenue neutral if that is the goal because I do think there is a lot to be said for placemaking and for creating an experience for our community that draws people together.

Logsdon

Absolutely.

Stehr Well as I've thought about this, I've thought that I, I would never have expected it to be completely revenue neutral. There, there's always going to be a cost associated with it and it seems to me that in a few years when that facility expands out there if we add more pickleball courts, if we add a, a building that we can use for concessions, a permanent standing building, a permanent restroom facility that's going to be year-round, that some of these things will take care of themselves but we have to get there first and, and I wonder if we might consider putting Winterfest on pause for a couple of years until the facilities catch up with what our ideas are because to get there might be, we might be losing a lot of revenue in the next couple of years until we get to the point where we have the facilities to support the vision. We've talked about putting the cart before the horse, maybe, maybe that's the cart and the horse we need to consider.

Logsdon Thank you.

Salewicz Thank you.

Stehr Anybody else? Okay, I guess we can close out the conversation about Winterfest and so what's the plan? Are you going to come back later this year with a, with a proposal or are we, we going to think about it as the year goes on and have another proposal in the summer?

Logsdon We're going to take the comments from tonight and more statistical data to support how that's going to become more cost neutral. One slide I didn't share tonight was from that Study Plan an event that has a, a fair balance of community and individual benefit would be around that 50 to 70% cost recovery range. So, again, when we propose this next season, that would consider those parameters, how we would achieve those goals and where the funds would be to subsidize that remaining portion. So, a little bit more leg work on our part to gather all that data and we're more than happy to do that but I just want to say we are a seed that is sprouting and I have no doubt that this could become a giant oak but it does need to be done in a responsible manner to get there. I completely agree and each year as that site does develop, that is going to allow it to become more cost effective on its own. So, simply having a restroom facility that would support the multi-sport fields that are out there today, those leagues that come out and play, having that facility year-round would take off \$4,500 from this year's costs just like that. So, again, using what we have to grow and I completely agree with that as well so. I also think it's important to mention that this is, as I mentioned, a seed program, much like our golf course which is doing absolutely phenomenal now and we have no

intentions of slowing that momentum. We have a fantastic staff out there that continued to improve that course but that wasn't always the case so that is kind of the success story of where we can be as we invest in these programs and facilities so. We will, we will provide a much more comprehensive picture of our operations if we proceed in 2023.

Stehr

Okay.

Salewicz

Also, I would like to say it'd be nice to have more advanced information about it because I felt like the last two years was like we have to vote on this now or we're going to miss it.

Logsdon

Yeah.

Salewicz

I wish it would've presented the idea the month before so we had something to think about and move forward to. It always seemed to be rushed, we gotta do this or we're not going to get this contract –

Logsdon

Uh huh –

Salewicz

They're going to move on to someone else so I just ask that we get a little better information –

Logsdon

Absolutely.

Salewicz

Prior to having to make a, a resolution to spend a bunch of money, so.

Logsdon

Okay, we can do that.

Moore

I also wanted to note that it seems like people really liked the Maker's Market so if you do end up putting it on pause there's no reason one couldn't go on without the other.

Logsdon

Oh yeah, we don't sit idle. So if this weren't to happen we would still fill December, absolutely.

Moore

Sure.

Barksdale

Is there data from any surrounding towns or other Midwestern places that do something similar and have for some amount of time that have shown how long does it take before you get to a point where you're a little more comfortable with the difference?

Logsdon So our, as we began to develop this program in 2021, we did work with an outside party that did provide some revenue estimates so we had a different picture and then obviously being the first year, expectations were different than that projection. So, hoping as the event grew it would attract more of those people as we were able to market it better and certainly the weather didn't do us any favors this year but, yeah, I agree – reaching out to other similar facilities and discussing it with them as well.

Cambridge Did, did that report include any revenue or cost recovery benchmarking versus just projections?

Logsdon Just projections at that point.

Cambridge Because I think that would be helpful. I think that that's, I think if we're going to make a go/no go on this at some point in the future we need to be data based and informed on like what realistic cost recovery is. Because I, I think the pursuit of, of recapturing as much cost as possible is a great one but this is a, this is an animal when it comes to an event but it's also a really good, it can be a really good one and I, I think I'm reiterating what I said earlier but the reason I think this year that there may have been some of the feedback we got is if, if you're not a skater or weren't skating, you didn't have the same experience that a skater had because if you were skating on the rink, the rink was nice, it was lighted, I thought it was pretty well maintained. It was great but if you're sitting outside, you're probably cold, could be hungry or thirsty, there's not a fire – I just think there's a lot that could be done to really make the appeal of that space to increase the audience right that would be willing to come out and spend money there. That's going to help with that cost recovery that doesn't necessarily have to do with the ice itself.

Stehr So why don't we put a note in the file maybe to talk about this again in July. Would July be reasonable or June?

Salewicz June, yeah.

Logsdon We'll probably shoot for April because the contract would probably need to –

Stehr Okay, so June do we think that's a reasonable time to pick this up again and have a discussion in this meeting and decide whether or not we're going to go?

Logsdon We'll, we'll bring additional findings in April and then we can, yeah, because there's usually cost savings if you secure your equipment before a certain date and I think traditionally that has been July 1.

Stehr I know but, but I think to John's point –

Logsdon Yes.

Stehr We need to have an ongoing discussion –

Logsdon Yes.

Stehr It can't just be wait until the end and –

Logsdon Correct, yes.

Stehr All of a sudden we're –

Logsdon I, I'm proposing getting that information as early as April –

Stehr Great.

Logsdon And then we'll –

Stehr Great.

Logsdon Have multiple months to discuss that.

Stehr All right and make sure we have decisions made by the summer –

Logsdon Yes.

Stehr By the end of the summer. Okay. Anybody else have any comments or any thoughts on that? Okay.

2023 Mulberry Field Sport Field Agreements

All right, let's move on then to the Mulberry Fields Sports Fields Agreements.

Logsdon Yes, so three Sports Field Agreements to consider tonight – one of our first priorities in the recent years while bringing life back into our park system was to reconnect with the, the groups that warranted Mulberry

Fields in the first place. That facility was built for youth sports and those organizations to utilize that space. So for the past two years we've enjoyed those partnerships and we look forward to bringing them back this year. We have three groups that wish to utilize Mulberry Fields throughout the spring and that this the Zionsville High School Boys Rugby Club, the Zionsville Middle School Boys Rugby Club and the Zionsville Little League. So Zionsville Little League has outgrown Lions Park and they are desperately looking for more places to practice and play and we were more than happy to provide that space with Mulberry Fields last year and happy to see them coming back and there's a long history of rugby out at Mulberry Fields and I don't think they want to go anywhere else. We're very happy with that situation as well. So for these agreements we charge \$5 per field per rental. So over a season that's just a couple of hundred dollars which is very reasonable for a, a sport facility. We utilize those funds to maintain the field and then any excess revenue does go back into that Recreation Fund for programming to our community.

Cambridge Do we know what the cost, our annual cost is to maintain the athletic field portion of Mulberry Fields?

Logsdon So there is minimal prescriptive maintenance at this time. If you were a professional into sports management of facilities you would notice there's clover and other species that don't really belong on multi-use sports fields so, truly, it is just the, the mowing of the grounds, the irrigation systems and, and the like. So as we continue to develop capacity, we want to make those facilities pristine and then maybe that cost equation would change but this, at this time it's truly covering seed and things like that.

Salewicz I'm curious why do these always have to go against the Board to approve the usage? Obviously, it was built for this –

Logsdon Yeah –

Salewicz And I know there's legal contracts and such but what's the reason why it has, every one of these have to come in front of us?

Logsdon The underlying reason is just the liability. So this is proving that these organizations have insurance policies both naming themselves as well as the Town and Park Board as insured should an incident occur. So with that consideration we developed this template last year to kind of expedite this process and that's what's before you this evening so. We will do this every year as these organizations come.

Cambridge I guess I, I'm 100% in favor of activating the space that was built specifically for that purpose but I also feel like that, the fees that we're charging are extremely low –

Logsdon And that –

Cambridge For organizations that make a pretty fair amount of money off of the participant, the participants that, that are in them. So I think there's always a fine balance, right, of we are a, our goal is to sort of facilitate recreation and provide as low-cost opportunities as we can but I think I, where I start to look at that from an equity standpoint is we're, we're subsidizing something for a company that's already charging kids hundreds of dollars per season to, to play. So as we talk about cost recovery more holistically across the system and different events, I think we need to look at where else we're willing to absorb some utility or, or offset some of those costs in, in addition to just finding ways to make expensive events cheaper.

Logsdon Absolutely.

Stehr All right, do we need to make a motion to approve?

Logsdon Yes.

Stehr And we can do this in one fell swoop too?

Nooning Yes.

Stehr Approve all the contracts at one time? Okay. Does anybody have a motion to approve the contracts with the various sports leagues? The rugby, high school rugby club, the junior or middle school rugby club and ZLL.

Logsdon Yep.

Salewicz I'll make a motion to accept the rugby clubs, high school, middle school and Zionsville Youth Baseball League.

Stehr We, we have a motion from John Salewicz. Do we have a second?

Barksdale Second.

Stehr Kris Barksdale seconds. Now let's take a vote. Jill Pack?

Pack Aye.

Stehr John Salewicz?

Salewicz Aye.

Stehr Sarah Moore?

Moore Aye.

Stehr Kris Barksdale?

Barksdale Aye.

Stehr Ryan Cambridge?

Cambridge Aye.

Stehr And I say aye as well and it's good to have those fields being used by local sports leagues again. I think that's, that's an admirable goal and I think the revenue is something we need to maybe take a look at in future years but I think it's good that we're taking this step so. I'm glad that's getting done.

All right, any other new business, Jarod?

Logsdon No, no. That's all the new business.

Old Business **Rail Trail Widening Phase 1**

Stehr Okay. And now we'll move on to Old Business. The Rail Trail Widening Phase 1.

Logsdon So the Rail Trail widening began in January with clearing markers staked and the project bounds kind of determined. It was at that time we received several concerns about the project, especially as it pertained to Spring Knoll and the neighbors that are along the entire Rail Trail certainly our closest neighbors so we paused the project as it backed up to their homes in certain stations and allowed the project to continue outside of those parameters while we continue to work with these residents so. Tonight there are two change orders before you. The first is for realigning the trail as it pertains to those houses. So, we are widening this trail 2 feet wider and we'll have the 2-foot earthen shoulder on each side. This realignment

is simply the administrative fees of reprogramming their excavators to change the centerline of where the project was and that will shift it more, 2 feet away from that house rather than the centerline of where it was set today. So kind of a, a middle ground concession to understand their privacy and the impact this will have to their yards and their expectations as well as allowing the project to continue to move forward while finding a win-win for all community members.

So, in order to accommodate that change, there is a change order for \$5,842.06 and, again, that would be the administrative costs associated with reprogramming that excavation unit.

- Salewicz So it's pushing the trail to the would it be the southeast, southwest?
- Logsdon Um southeast, northwest.
- Salewicz Yeah, yeah. Right.
- Logsdon So, the, the houses if you're going north on the trail are to your right. This would shift that widening to the left –
- Salewicz Moving closer to like Carter Station?
- Logsdon Yes, exactly.
- Cambridge And closer by 2 feet?
- Logsdon Correct. So the widening, that kind of where the edge of pavement is now that'll remain and then the 2-foot expansion will be solely on that other side whereas throughout most of the trail it's a foot on each side.
- Salewicz And this is just through that one section?
- Logsdon Yes, it's –
- Salewicz It's \$5,000 to program for one section?
- Logsdon I was kind of entertained to learn that it is a computer running the show for the most part –
- Salewicz Yeah.
- Logsdon With excavators anymore.

Salewicz They go by satellites and –

Logsdon Yeah. So they put in those, they put in that information when the contract was awarded and this is the administration and reprogramming of that because they do, they do contract that out for that reprogramming portion.

Barksdale And are there concerns on that other side from homeowners along there or?

Logsdon No we have spoke with the, the Cobble Lakes community and they are in full support of this. This really won't have any impact nearly as much as it would –

Barksdale Okay.

Logsdon On the other side where those houses, there's a very small amount of common space before these houses and there's also not the vegetative buffer which is kind of experienced throughout the entire corridor. In that particular segment you can see the trail from those houses and vice versa so, kind of the middle ground for a win-win for this portion.

Salewicz Where's the, the funds coming from?

Logsdon So the contract currently is, we have a \$29,000 credit since we removed the dog park in anticipation of some of the undercuts we had so this would come from that surplus, wrong word for that.

Stehr And, and I think we should make the note too what we're getting here is a, a trail that's going to be uniform and 12 feet wide the whole way. An alternative might have been to keep it narrower, keep it 10 feet wide there so you have a choke point basically which I don't think would be a good solution in any way, shape or form so it's nice that the, the trail will remain uniform at 12 feet and it seems that this will accommodate the concerns and, and get us the trail that we want to have. So with that in mind, I'm going to go ahead and make the motion that we accept this – are we going to take this change order first?

Logsdon Yes.

Stehr That we accept this change order for the trail widening phase 1 to shift the trail a couple of feet to the – what'd we say it was? Northwest? Northeast?

Logsdon Northwest.

Stehr Northwest from southeast to northwest.

Logsdon We're dealing with a triangle so it's not true north –

Salewicz Right, yeah.

Stehr Right. Okay. So that's the motion. Do we have a second?

Pack I'll second that.

Stehr Jill Pack seconds. All right, let's take a roll call vote. Jill Pack?

Pack Aye.

Stehr John Salewicz?

Salewicz Aye.

Stehr Sarah Moore?

Moore Aye.

Stehr Kris Barksdale?

Barksdale Aye.

Stehr Ryan Cambridge?

Cambridge Aye.

Stehr And I say aye as well. So let the record show it passes unanimously.

All right, and a couple of items in the trailhead.

Logsdon One more item for the widening. This was just discovered today. I hope you had a chance to check your emails. I apologize if you didn't. To keep this project moving, it was identified that we are experiencing a lot of groundwater at a portion of our, our trail just north of Mulberry tunnel. As to be expected, as you can imagine, this area has always been wet. Perhaps there's an underground spring or something that's allowing kind of a surplus of water even in between rain events. So in order for this trail to be

successful, I have to recommend that we do it right now so that it'll last longer. So in order to have a successful trail in this section, this would require an undercut of about 160 feet so as these undercuts happen just as they did with the north, the conditions of that segment of trail are not meeting the, the roll inspection or the compaction that we need to have a viable paving and successful trail. So what it does is it excavates that earth and puts down additional stone and then our trail base is on top of that additional stone and then the paving. So, ultimately, fortifying this area and those larger stones underneath are going to allow that water to travel as it wishes to get to those drainage ditches to keep moving out from under our trail.

So this change order tonight is for 160 feet of undercut on our phase 1 of our widening and that would be for \$12,350. If you accept this change order as well as the previous, we would still have a credit of \$10,889.82 from the original contract so still in the black, fortunately, but that, that additional contingency is quickly getting eaten up.

Salewicz So this is near where like where the church, the water, the drainage that was done there so this is a continuation further down the trail from, from that?

Logsdon Yeah so this, these issues kind of begin right after the Mulberry tunnel. So when they were doing the drainage improvement which reestablished that bank for the church, they kind of tore up the Rail Trail there. If you walked it in between projects, you might have noticed that pavement was destroyed and that's partially because the base was not as solid as it was throughout the rest of the corridor. So, that might've been our early tale but, obviously, once they begin excavating the, the true tale came out which is not uncommon. This happens, I mean, this, we were very fortunate with the Southern Rail Trail that this didn't happen at all but as I mentioned on the northern expansion, it, it happened twice.

Stehr Are we into our contingency yet?

Logsdon Yes. We're dipping into our contingency but with the credit there's, we still are \$10,000 in, in the black on this contract. Making me sweat? Yes, absolutely.

Stehr Anybody have any –

Barksdale We still have phase 2, right?

Logsdon We will have –

Stehr Yeah.

Logsdon Phase 2.

Cambridge I mean, to me this is a non-optional –

Pack Yeah.

Salewicz Yeah, definitely.

Logsdon Truly. Yes.

Cambridge I mean, I guess we, you could debate other moving the trail and things like that but it makes no sense to build a high-quality trail on a poor base.

Salewicz I make a motion to approve the change order for the undercut of 120 feet.

Cambridge Second.

Salewicz Is that what it was?

Logsdon 160.

Salewicz 160?

Logsdon Yep.

Stehr John Salewicz makes a motion. Ryan Cambridge seconds the motion. Any further discussion? Jill Pack?

Pack Aye.

Stehr John Salewicz?

Salewicz Aye.

Stehr Sarah Moore?

Moore Aye.

Stehr Kris Barksdale?

Barksdale Aye.

Stehr Ryan Cambridge?

Cambridge Aye.

Stehr I say aye as well. That passes unanimously as well.

Rail Trail Trailhead

All right, now we're onto the trailhead?

Logsdon Yes.

Stehr Okay.

Logsdon So the first change order associated with the trailhead, as you will remember, we did move the prefabricated building to a stick-built building onsite with our contractor and that did award us a \$73,000 credit which was very welcomed. In discussing the, the new building that's proposed further, there was a floor drain that was not in the central component of those restrooms so that's just going to cause our maintenance team to have to struggle a little bit more as we clean those out the next 50+ years as well as there was no drain inside the back maintenance closet which does have a sink and other items like that. So this small change order is to reestablish those floor drains in the center of each of those rooms as well as installing one within the maintenance closet. So for those relocations as well as the new drain, the total would be \$1,300.63 and this will pay dividends in the long run with our maintenance and upkeep with this building.

Cambridge And the only reason they're not there now is because the prior structure was envisioned as a pre-fab drop in on top of a slab?

Logsdon Correct and there, there are drains now they're just not in a central location –

Cambridge Oh, I see –

Logsdon So being able to slope the floors to the middle is going to be much easier and save a lot of time. And then there was not a drain in the maintenance closet.

Cambridge Got it.

Logsdon One spill and we'll wish there was.

Salewicz These are floor drains, correct?

Logsdon Yes, correct. Yep. And, and our maintenance of these buildings to expedite that on top of maintaining 500 acres, these facilities take a little TLC for sanitizing and cleaning so our, our method right now is to spray a sanitizing foam that is scrubbed in and then completely rinsed out with a hose so these drains are vital to the success of our operations with that upkeep.

Stehr Any further questions about that? And we need a motion for this as well?

Logsdon Yes, yes.

Stehr Would anybody like to make a motion that we accept this change order?

Cambridge So moved.

Stehr Ryan Cambridge makes a motion. Do we have a second?

Barksdale I'll second.

Stehr Kris Barksdale seconds. All right, let's take a vote if there are no further comments or questions. Jill Pack?

Pack Aye.

Stehr John Salewicz?

Salewicz Aye.

Stehr Sarah Moore?

Moore Aye.

Stehr Kris Barksdale?

Barksdale Aye.

Stehr Ryan Cambridge?

Cambridge Aye.

Stehr I say aye as well. All right, passes unanimously.

Logsdon And one final change order for the trailhead. With the anticipation of the public art installation, we have an opportunity before electric is run to also run that to the center column of that roundabout. So the change order before you is for \$6,760 and that would be to trench over, well not trench but bore over electrical service to the middle of the roundabout. So should we not move forward with the public art installation, this could always be a great place for a flag that's lit or just any other electrical needs within that roundabout for promotions. So, even if plan A is not what happens, this would still be a successful amenity to add to the site for future programming or installations.

Stehr This sounds expensive to me.

Salewicz Uh hmm.

Stehr I don't know if Tricia, if you can comment on that. It seems like a lot for a wire basically.

McClellan Yeah, yeah so it's power, it's also a pedestal that'll have just a normal 120 outlet on it, the, the normal duplex and it's all embedded in concrete in case someone were to jump the curb or cut through that so it's got the concrete for the reinforcement – that pedestal and the conduit to get over to the center of that turnaround.

Cambridge Tricia, would you say it's fair that the cost of all of that is substantially increased now because we're having to bore underneath existing pavement and around utilities? Like, if this were done earlier it'd be easier but that, that's part of the cost, right?

McClellan Yeah, yeah and, and not really because they had planned to bore anyway –

Cambridge Oh, they were going to bore anyway?

McClellan Yeah.

Cambridge Okay.

McClellan Yeah. So, the boring shouldn't, most of the cost comes in concrete.

Cambridge Okay.

McClellan Concrete just costs more right now than –

Cambridge Sure.

McClellan What it really should but that is and we could look at – you wouldn't have, we wouldn't have to have the pedestal we could just do electric and that would save some cost. It is nice just to have that reinforced pedestal there in the, in the middle with your, your outlets, your 120 outlets. If you have somebody out there with a speaker they can plug it in. You got a 5k, somebody's running it from the turnaround, you can plug it in so there are some conveniences with it and the price just looking at the length and the, doing the calculations does look fair. It does meet all the unit prices.

Stehr Are we into our contingency on that project, Jarod?

Logsdon No, thanks to that credit of changing from the pre-built to the stick built we're still doing well on the trailhead.

Stehr So we still have some money to work with that we could use without adding to the original cost?

Logsdon Correct. Absolutely.

Stehr All right. Any further discussion on that? Would anyone like to make a motion to approve this change order allowing power to get to the pedestal at the roundabout?

Pack I will make that motion to approve the change order for \$6,760 to take electricity to the center of the roundabout.

Stehr Okay, Jill Pack makes a motion. Do we have a second?

Cambridge Second.

Stehr Is that Ryan? Ryan, Ryan Cambridge makes a second. Let's take a vote if there's no further discussion. Jill Pack?

Pack Aye.

Stehr John Salewicz?

Salewicz Aye.

Stehr Sarah Moore?

Moore Aye.

Stehr Kris Barksdale?

Barksdale Aye.

Stehr Ryan Cambridge?

Cambridge Aye.

Stehr And I say aye as well.

Logsdon Sorry, one more item that's associated with the Rail Trail projects. As these expansions come to an end, we do want to ensure that we are separating our pedestrian traffic from our vehicular traffic. So we want to install bollards throughout the new connections so that would be at 400 South at the northern expansion we'll install two bollards, one on each end of the trail, again at 850 at the intersection there, establishing two at 875 where they previously have not been and we have had reports, one vehicle driving on there by accident. Their Google map sent them onto the Rail Trail. So, ensuring that that does not happen again as well as moving to our southern expansion installing these on Lemberger Drive so that's the road that comes into Vonterra, one on each side and then one ultimately at the Rail Trail just south of our trailhead so no cars from Zionsville Road can make it onto that trail, that 15-foot-wide trail. So this is just a security measure. This would be the purchase of 10 bollards. So since our 2019 quote, our bollards have gone up 30% which wasn't necessarily out of line with what we've seen across the industry. So, in order to recoup some of those costs, we are proposing purchasing 10 of those bollards tonight. That's when we begin to receive the bulk rate and have a little cost savings as far as the quantity of each unit. So, I apologize I didn't have this printed off but I was able to circulate that and I hope you were able to look at that quote as well.

Cambridge Jarod, sorry, what, what's the total number of bollards required?

Logsdon So there will be 10 bollards and 9 of them will be used on the Rail Trail.

Cambridge Okay.

Salewicz And the 10th one of these at the trailhead or is that just an extra one?

Logsdon That's an extra one –

Salewicz Okay.

Logsdon But we've already got a plan for that because we've noticed some vehicular activity in one of our parks.

Salewicz And all these bollards are being installed by?

Logsdon Those, those will be installed in-house by our maintenance crew.

Salewicz In-house?

Logsdon Yep.

Salewicz Not, not part of the expansion?

Logsdon Correct. Yep. We, we can certainly complete that task in-house.

Salewicz Yeah.

Cambridge Jarod, it's my understanding that Vonterra we're still committed to donating a bollard –

Logsdon Yes.

Cambridge Is that factored into that equation? I literally saw emails today like we're getting ready to order it soon so –

Logsdon Yeah, I'm, I'm trying to pull that up real quick. So we were going to purchase the 10 and then, as you mentioned, the Vonterra subdivision has offered to pay for one of those so we will just accept that as a donation to our donation fund and these funds will come out of our General Fund, Park Improvement line.

Cambridge Got it. So we should not order the bollard then?

Logsdon Please don't. I'm trying to save you some money.

Cambridge Thank you.

Logsdon Okay, and I was able to send this out. I hope you had a chance to look at it. So for the 8 bollards or sorry, 10 bollards we are able to receive approximately an \$80 discount per unit so the total for the 10 bollards is \$8,312 and that would come out of our General Fund Park Improvements line and those are the funds that transfer year to year into our non-reverting capital fund. Each year the annual appropriation of that is \$314,000. I'd be happy to answer any questions but in my professional opinion this is not really a debate, this is a safety measure.

Cambridge Yeah, these are standard and, yeah, I mean, need, need to be there so.

Stehr Okay, if there's no further comment does anybody have a motion to approve the proposal to purchase 10 bollards for the use on the Rail Trail?

Barksdale So moved.

Stehr Kris Barksdale makes a motion. Do we have a second?

Cambridge Second.

Stehr Ryan Cambridge seconds. And now let's take a vote. Jill Pack?

Pack Aye.

Stehr John Salewicz?

Salewicz Aye.

Stehr Sarah Moore?

Moore Aye.

Stehr Kris Barksdale?

Barksdale Aye.

Stehr Ryan Cambridge?

Cambridge Aye.

Stehr And I will say aye as well on the bollards. Thank you.

All right, anything that doesn't cost us money, Jarod?

Logsdon Yes, I have one other Board related item and that is the confirmation of the 2023 Park Board meeting schedule.

Stehr Yes.

Logsdon We've been meeting at 7:00 on the second Wednesdays of the month and this is just to confirm that we want to continue that. So just a –

Stehr We, we, we did talk about this in January we just never made the –

Logsdon Correct.

Stehr Official approval of that. So I'll go ahead and make a motion that we accept the schedule as laid out by the Town that we meet every second Wednesday of the month from now until the end of the year. Do we have a second?

Cambridge Second.

Stehr Ryan Cambridge seconds. All in favor say aye.

All Aye.

Stehr All opposed.
[No response]

Okay, that motion carries unanimously. Do you have anything else, Jarod?

Logsdon That's all I have.

Stehr You good? Okay.

Claims

The next item on the agenda that is Claims. Has everyone had a chance to take a look at the claims and are there any questions or comments concerning the claims?

Salewicz There was HIS so are they getting close to, close enough to finishing up with is that what that payment's for is –

Logsdon Yeah, so there are a couple of punch list items. Most of them are weather dependent so we're just trying to work with them to close out that project. Yep.

Salewicz Is that part of what we held back or is that, that's still – our hold back is still –

Logsdon Yeah, we, we still have plenty of retainage for that project being a multi-million dollar project. Yep. We, we are keeping their feet to the fire. They have been making progress out there. If you drive in the Vonterra subdivision, you'll notice the entrance to the Rail Trail. The apron skirt that was damaged during construction has been formed up and will be poured as weather allows. They're also making other concrete improvements in, in the Overley-Worman Park so. They are acting in good faith to get this wrapped up.

Stehr Any other questions?

Cambridge I just had a comment on Overley-Worman. Some of the asphalt repair and patching that they did in the late fall or the early winter it looks like most of the full depth or even the mill and resurface replacements are okay but some of the shallow holes or divots that presumably they caused with their equipment they filled with like a Home Depot style asphalt filler –

Logsdon Yeah.

Cambridge It's already degrading as, as would be expected so is that something that is still on the punch list with them?

Logsdon Yeah, so they, they did make that attempt but we have not signed off on that.

Cambridge Okay.

Logsdon So.

Cambridge Great.

Stehr With that then do we have a motion to accept the claims as presented?

Salewicz I make a motion to accept the claims as presented.

Stehr John Salewicz makes a motion to accept the claims. Second?

Pack Second.

Stehr Jill Pack seconds. All in favor say aye.

All Aye.

Stehr All opposed?
[No response]

All right, that passes unanimously.

Adjournment

Before we adjourn, I just want to remind everybody the next meeting will be March 8th and we have much paperwork to sign tonight before leaving so please do that before you leave the room. And with that do we have a motion to adjourn?

Cambridge So moved.

Stehr Ryan Cambridge makes a motion. Do we have a second?

Moore I'll second.

Stehr Who was that, Sarah?

Pack Sarah.

Stehr Sarah Moore makes a second. All in favor?

All Aye.

Stehr All opposed?
[No response]

Thanks everybody. We'll see you again next month.

Logsdon Thank you.

John Stehr, President

John Salewicz, Secretary

Respectfully submitted,
Bonnie Black
Parks MAC Professional – 3/8/2023