

## Administration Report: January 2018

### ADMINISTRATION ACTIVITY:

#### Edward Mitro

- Attended weekly status meetings with the Council President, Vice-President, and the Mayor.
- Continued to meet with representatives of BLN, the Mayor and Town staff to discuss updates to several infrastructure projects in the pipeline for the Town.
- Continued to meet with representatives of Barnes & Thornburg, the Mayor and Town staff to discuss updates to several legal projects currently active for the Town.
- Prepared Town Council meeting packet and distributed to Council and staff, as well as the agenda to the media.
- Along with Mayor Haak, conducted 2018 Goal Setting Meetings with members of the Management staff.
- Meeting with Bo Leffel, Mayor Haak and Director of Planning & Economic Development DeLong to discuss various development potential for properties in Zionsville.
- Along with Mayor Haak, Town Council President Garrett and Planning and Economic Development Director DeLong and representatives of Wolf Run to discuss the proposed project/development on the property.
- Attended the "Opening Night Party" for the new Boone Village Kroger store.
- Attended the Zionsville Chamber of Commerce Awards Banquet.
- Along with Mayor Haak and Planning and Economic Development Director DeLong, met with Brad Chambers of Buckingham Development to discuss various items relative to downtown Zionsville.
- Along with Mayor Haak, Council President Garrett, and Councilor Suarez, participated in an IU-Bloomington government class taught by former Councilor Jeff Papa.
- Met with Mayor Haak and Management Staff to discuss transitioning areas in Town from the "Rural" to "Urban" service district.

#### Sue Jones/HR

- Sue Jones is on Bereavement Leave. The February Monthly Report also will include items from January.