

**ZIONSVILLE SAFETY BOARD
MEETING MEMORANDA**

**For
July 15, 2019**
Zionsville Town Hall
1100 W. Oak Street

1. OPENING

- A. Call meeting to order –President Bryan Traylor called the meeting to order at 7:48 a.m.
Board members present: Bryan Traylor, Jason Plunkett and Susana Suarez
Members absent: None

2. MEETING ITEMS

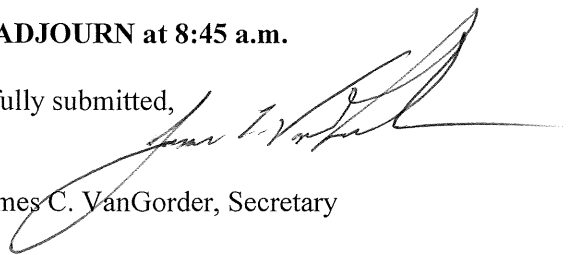
- A. Approval of minutes from the June 17, 2019 meeting: Ms. Suarez motioned to approve the June 17, 2019 minutes. Vice President Plunkett seconded, all were in favor and motion was passed.
- B. Police and Fire Department Reports: None
- C. Old Business: None
- D. New Business:
- a. Fire Department Lieutenant Promotion Process Certification: Deputy Chief Beam reviewed the Lieutenant Promotion Process. Chief VanGorder presented the final scores and list. President Traylor motioned to certify the Lieutenant Promotion Process for a two year period. Vice President Plunkett seconded, all were in favor and motion was passed.
 - b. Fire Department Merit Promotions: Chief VanGorder asked the board to authorize the Fire Chief to fill vacancies based on the certified list in the presented order. President Traylor motioned to approve the fire department merit promotions. Ms. Suarez seconded, all were in favor and motion was passed.
 - c. Fire Department Hiring Process: Deputy Chief Beam reviewed the proposed Hiring Process and changes in comparison to past Hiring Processes. He noted that the changes are to remove the requirements of possessing a State of Indiana EMT and Firefighter I & II certifications and to no longer provide our own physical fitness test, but to now require individuals to pass a CPAT (Candidate Physical Ability Test). He also noted changes to the scoring matrix, due to the requirement modifications. Ms. Suarez asked that ZFD explore the option of adding a scoring component for Military experience. Town Legal Representative, Heather Willey, noted that we would need to explore the legalities of that before adding it. It was noted that this would be explored for future hiring processes. President Traylor motioned to approve the Hiring Process as presented. Vice President Plunkett seconded, all were in favor and motion was passed.
 - d. Tree Lawn Expansion Request: Resident Tony Cluff reviewed his request for a tree lawn expansion at 40 N. Fifth Street in order to plant sugar maple trees in the tree lawn. The project will be fully funded by Mr. Cluff and will be of no cost to the Town. President Traylor motioned to endorse the plan as presented. Vice President Plunkett seconded, all were in favor and motion was passed.
 - e. Ordinance Regulating Golf Carts: Vice President Plunkett gave a brief review of the golf cart ordinance and the background behind it. Discussion held and item was tabled to the August 19th Safety Board Meeting for further review.
 - f. HUB I65 Variance Request: Matt Price spoke on behalf of Vantrust, the developer of the two industrial buildings that were re-zoned at HUB I65. Mr. Price reviewed the variance request and clarified that the waiver request does not pertain to the water supply for the Saratoga Subdivision, due to working through several issues with the Town of Whitestown relative to that and the timing of it. Chief VanGorder noted for the record that the preliminary designs for Saratoga were incomplete and did not include looping. That would be a problem and would require an additional variance of which the fire department would oppose. Another item he noted for the record was that there is a 20” water main on the west that comes in and stops. Wherever that water main goes in the future, it would be required to be looped back again. He noted the buildings themselves do have a single feed and therefore are not looped back to the water main. ZFD does not oppose the variance as requested with the condition that the final design that is submitted be reviewed and approved by ZFD staff. The tenants of the buildings are currently unknown and what goes in the building has a significant bearing on the design of the fire pump and fire suppression system. ZFD does not have any objections to the variance as proposed for the buildings only at this time. Matt Price stated for the record that they agree with the final plan review and approval being subject to knowing what the actual

occupancy is. He also stated that the issue is not the availability of water; it is just getting the final water design approved. Ms. Suarez motioned to approve the variance request. Vice President Plunkett seconded, all were in favor and motion was passed.

E.

3. **ADJOURN at 8:45 a.m.**

Respectfully submitted,


Chief James C. VanGorder, Secretary