



**ZIONSVILLE TOWN COUNCIL
MEETING MEMORANDA
FOR**

Monday, March 6, 2017 at 7:00 PM
Zionsville Town Hall Beverly Harves Meeting Room
1100 West Oak Street

Date of Preparation: March 10, 2017

Members Present: Elizabeth Hopper, Jeff Papa, Josh Garrett, Susana Suarez

Also Present: ; Tim Haak, Mayor; Ed Mitro, Deputy Mayor; Heather Willey Town Attorney; Amy Lacy, Director of Finance and Records; and Town Department Management Staff

1. OPENING

- A. Call meeting to order
- B. Pledge of Allegiance

2. APPROVAL OF THE MEMORANDUM OF THE February 21, 2017 REGULAR MEETING (copy posted).

COUNCIL ACTION: Councilor Garrett moved to approve the Memoranda of the February 21, 2017 Town Council Meeting.

Councilor Suarez seconded the motion.

The Memoranda of the February 21, 2017 meeting was approved by a vote of four in favor, zero opposed.

3. DEPARTMENTAL MONTHLY REPORTS

Monthly Reports submitted by the Town Management staff for Council review and posted on the Town's website (www.zionsville-in.gov).

4. REQUEST TO SPEAK

There being no Request to Speak cards submitted, President Hopper requested that anyone wishing to speak on any issue please step forward at this time. No response was given from the audience.

5. OLD BUSINESS - None

6. NEW BUSINESS

- A. Consideration of an Ordinance creating a Promotional Fund (First Reading). **ORDINANCE #2017-03**

Director of Finance and Records Amy Lacy reviewed Ordinance #2017-03, stating that the fund would be established in order to create a transparent method of making and tracking expenditures of a promotional nature which would be used to market and promote the Town of Zionsville. She stated that revenues from sales would be receipted in to the fund; sales tax would be collected and paid to the state from the fund. Director of Communications Amanda Dorman explained this would be multi-purpose, enabling the town to purchase promotional ideas as giveaways to dignitaries and new or potential new businesses as well as items that would be sold the public. She provided examples of possible items.

Discussion followed with Deputy Mayor Mitro and Attorney Heather Willey answering questions from the Council.

COUNCIL ACTION: Councilor Garrett moved to introduce Ordinance #2017-03 on first reading. Councilor Papa seconded the motion.

Ordinance #2017-03 was introduced on first reading by a vote of four in favor, zero opposed.

- B. Consideration of an Ordinance to amend the Town of Zionsville Code of Ordinances (Traffic Code) to prohibit on-street parking on a portion of Clarkston Road in the Coventry Ridge subdivision (First Reading). **ORDINANCE #2017-04**
Superintendent of Streets and Stormwater Lance Lantz reviewed Ordinance #2017-04, stating that this was at the request of the neighbors in the area in question. He also stated that the request was being presented with a favorable recommendation from the Safety Board and no objections from the Street, Police or Fire Departments.
COUNCIL ACTION: Councilor Papa moved to introduce Ordinance #2017-04 on first reading. Councilor Garrett seconded the motion.
Ordinance #2017-04 was introduced on first reading by a vote of four in favor, zero opposed.
- C. Consideration of a Resolution authorizing the purchase of real estate (Woods property on CR 700 East).
RESOLUTION #2017-06
Superintendent of Streets and Stormwater Lance Lantz reviewed Resolution #2017-06.
He explained that an additional appropriation had already been approved for the purchase but the Resolution declaring the intent to purchase the real estate was necessary by state statute in order to acquire the land that will accommodate the pathway project along 700 East.
COUNCIL ACTION: Councilor Suarez moved to approve Resolution #2017-06. Councilor Papa seconded the motion.
Resolution #2017-06 was approved by a vote of four in favor, zero opposed.
- D. Consideration of a Resolution authorizing the purchase of real estate (Rail Trail Gardens property).
RESOLUTION #2017-07
Mayor Tim Haak reviewed Resolution #2017-07, stressing the need for the property as the Street and Stormwater Department, Parks Department and Police Department currently all share the same structure and are at maximum capacity. With the growth of the Town, he stated, the structure cannot accommodate those departments moving forward. As a result it was determined that the Street and Parks Department would best be relocated. He reviewed the reasons why the Rail Trail property would serve as an ideal location for both departments.
Discussion followed, with Mayor Haak answering questions from the Council.
COUNCIL ACTION: Councilor Garrett moved to approve Resolution #2017-07. Councilor Papa seconded the motion.
Resolution #2017-07 was approved by a vote of four in favor, zero opposed.
- E. Consideration of a Resolution transferring \$1,000,000.00 from the Special LOIT (LIT) Fund into the Local Road and Bridge Matching Grant Fund. **RESOLUTION #2017-08**
Superintendent of Streets and Stormwater Lance Lantz reviewed the need for Resolution #2017-08, explaining that the special LOIT Fund is the only fund that qualifies as the local match to the state Local Road and Bridge Matching Grant and at the state's directive, all expenditures of the matching grant must come from Local Road and Bridge Matching Grant Fund.
COUNCIL ACTION: Councilor Suarez moved to approve Resolution #2017-08. Councilor Garrett seconded the motion.
Resolution #2017-08 was approved by a vote of four in favor, zero opposed.
- F. Consideration of an Additional Appropriation Resolution appropriating \$2,000,000.00 from the Local Road and Bridge Matching Grant Fund to allow the funds to be spent on approved projects (**PUBLIC HEARING**). **RESOLUTION #2017-09**
Superintendent of Streets and Stormwater Lance Lantz reviewed Resolution #2017-09, explaining the need for the appropriation.

With Proof of Publication for a Public Hearing noted, President Hopper opened the Public Hearing for comment
With no public comment, President Hopper closed the Public Hearing and called for discussion or a motion.
COUNCIL ACTION: Councilor Suarez moved to approve Resolution #2017-09. Councilor Garrett seconded the motion.
Resolution #2017-09 was approved by a vote of four in favor, zero opposed.

7. OTHER MATTERS

President Hopper stated there was an opening on the Board of Zoning Appeals and she made a recommendation to appoint Steve Mundy to the position.

COUNCIL ACTION: President Hopper moved to nominate Steve Mundy to the Board of Zoning Appeals. Councilor Garrett seconded the motion.

Steve Mundy was appointed to the Board of Zoning Appeals by a vote of four in favor, zero opposed.

8. APPROVAL OF CLAIMS

COUNCIL ACTION: Councilor Garrett moved to approve claims as presented. Councilor Suarez seconded the motion.

Claims were approved by a vote of four in favor, zero opposed.

9. ADJOURN

COUNCIL ACTION: Councilor Suarez moved to adjourn the meeting and Councilor Garrett seconded the motion. The motion was approved by a vote of four in favor, zero opposed.

The next regular Town Council meeting is scheduled for Monday March 20, 2017 @ 7:30 AM in the Zionsville Town Hall Community Room.

Respectfully submitted,

Amelia Lacy, Director
Department of Finance and Records
Town of Zionsville